

MassDEP

Intern Project Description

Program Name: BWP - SERO
Location: SERO - Lakeville
Program Supervisor: Laura Black
Contact Number: 508-946-2829
Email Address: laura.black@state.ma.us

Description of MassDEP Project

SERO's Bureau of Waste Prevention has need for an intern to review the Very Small Quantity Generator data. There are over 3500 registrations, which are not in BWP's Facility Master File, as well as facilities recycling without the appropriate permit or registration.

Description of Internship Duties:

The intern would work on confirming: owner and facility name, exact location, registration number, and the hazardous waste/waste oil status. The intern would also check to see if the facility is recycling, either on-site or off-site, and forward the appropriate recycling forms as needed. Besides this project, the intern would also work on the BWP files, including the files added due to the 2005 realignment, which need to be integrated and sorted.

Description of Knowledge and Skills needed:

Computer skills and knowledge of database applications.

Why Internship program is important for us:

The SERO BWP C&E staff need to have accurate information before going out in the field. The staff need to know if a facility has registered with DEP, either as a generator of waste and/or a recycler of waste. Adding this information to FMF would make FMF a more accurate depository of updated information, which is essential for the BWP staff. BWP files are in a state of disarray. The staff spend an inordinate amount of time locating files, then sorting through them to find the information they need. Use of an intern for this effort is well suited since the intern will be exposed to a broad range of programs within BWP, thereby enhancing their professional experience for future employment within the environmental field.

Proposed Duration:

Summer 2010